

Town of Fort Myers Beach
Agenda Item Summary

Blue Sheet Number: **2012-010**

1. Requested Motion:

Meeting Date:

February 6, 2012

Approve Professional Service Agreements (PSA) pursuant to the Request For Qualifications 11-02-PW *Ongoing Miscellaneous Professional Services* with the 32 firms as identified in the attached spreadsheet and authorize the Town Manager to execute the Agreements for a three year term expiring on December 31, 2014 with the ability to renew for two additional years.

Why the action is necessary:

Town Council must approve expenditures above \$25,000.00.

What the action accomplishes:

Establish rates to negotiate task authorizations for miscellaneous projects.

2. Agenda:

☒ Consent
☐ Administrative

3. Requirement/Purpose:

☐ Resolution
☐ Ordinance
☒ Other

4. Submitter of Information:

☐ Council
☒ Town Staff – Town Clerk
☐ Town Attorney

5. Background:

RFQ 11-02-PW was issued for On-Going Professional Services in 17 distinct disciplines of work. The Selection Advisory Committee met and made recommendations for each discipline of work. The Town Council approved those recommendations on November 7, 2011 and authorized Staff to begin negotiations with the selected firms. On December 7, 2011 Town Council approved 10 firms selected for Stormwater (#103) and Water Distribution (#104) in order to expedite projects associated with stormwater management and the potable water system and negotiated rates for those two disciplines as well as any other discipline for which each firm was selected. The remaining 32 firms have submitted signed Professional Service Agreements for approval. One short-listed firm, DRMP, Inc., declined to contract with the Town after they closed their Fort Myers Office.

Provided for review are:

- Attachment A- depicting all the disciplines that each firm will be contracted for (Tab 1)
- Town's Professional Services Agreement template (Tab 2)
- The negotiated rates for each firm, and letter from DRMP. (Tab 3)




6. Alternative Action:

Take no action.

7. Management Recommendations:

Approve the PSA's and authorize the Town Manager to execute the agreements.

8. Recommended Approval:

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Town Clerk
					

9. Council Action:

☐ Approved ☐ Denied ☐ Deferred ☐ Other